



## Job Posting

**Location:** Headquarters - Kirkland, WA

**Job title:** Senior Revenue Analyst

**Reports To:** VP, Billing Integration

**Type of Position:**

Exempt, full-time

**Salary:**

DOE

**Posting Period:**

Until Filled

**Purpose of Position:**

The Senior Revenue Assurance Analyst is responsible for identifying and maintaining revenue controls in the billing system. Revenue assurance relies on clear and reliable data and inserting control over revenue leakage. This position will maintain independence so that the revenue assurance tests and judgments are made objectively.

**Responsibilities:**

- Provide revenue assurance guidance on billing system related billing controls for new product offerings, promotions and channels programs
- Partner with key stakeholders to minimize revenue leakage
- Seeks opportunities to collaborate with the Training department to recommend appropriate training recommendations and solutions based on revenue leakage findings
- Build quality assurance and revenue assurance around the billing platform that invoices commercial and fiber customers
- Conducts quality assurance tasks for the access component of the billing system security authorizations for tight revenue assurance controls
- Utilizes key performance indicators (KPIs) to identify training opportunities/improvements that impact billing system financials
- Partner with finance to improve the end-to-end assurance of cost and external revenue from billing system through revenue
- Partner with accounting for providing evidence of billing system compliance of SOX controls.
- Partner with accounting to manage the billing system month end close to check and balance expected results
- Monitor and track non-standard deals and work with team to ensure deals are recognized properly and timely
- Identify and resolve process and system issues related to revenue transactions and leakage

**Required Qualifications:**

- Strong analytical and process skills; strong attention to detail
- Technical revenue recognition expertise
- Bachelor's Degree in Mathematics or Finance or 5+ years of related work experience
- Ensure compliance with revenue controls
- Serve as the liaison with the revenue teams in the other regions
- Develop key performance indicators to measure continual improvement

- Develop effective relationships with stakeholders in the revenue cycle

**Desired Qualifications:**

- Superior computational and analytical skills
- Experienced with Oracle Finance preferred
- Experienced in Microsoft Access/SQL database preferred
- Self-motivated and able to drive tasks to completion without constant support or direction
- Experience defining system requirements and implementing systems is a plus

**Essential Job Functions:**

- Excellent problem solving skills
- Ability to analyze and interpret financial data
- Exceptional written and verbal communication skills
- Expert knowledge of Microsoft Excel
- Develop, document, and implement procedures and guidelines to ensure data integrity, change protocols, customization, and usage

**Diverse Workforce / EEO:**

Wave Division Holdings (WDH) recognizes and strongly supports the benefits of a diverse workforce, and strives to provide a culture that recognizes the unique contributions of each of our employees. WDH requires a drug test, background check, employment, and education verification as conditions of employment. WDH is an equal opportunity employer and will consider all qualified candidates regardless of race, color, religion, national origin, gender, age, marital status, veteran status, and the presence of a non-job related handicap or disability, or any other legally protected status.

**To Apply:**

Candidates may submit cover letter and resume to [hrmgr@wavebroadband.com](mailto:hrmgr@wavebroadband.com)